

Getting Started with The Illinois Prescription Monitoring Program

The Illinois Prescription Monitoring Program (PMP) is a state-run electronic database that collects and displays information on Schedule II-V controlled substances, as well as drugs of interest, dispensed in Illinois.

When the Illinois Controlled Substance Act was amended in 2018, it included a requirement for **all** electronic health record systems (including those used in long-term and residential care) to be integrated with the IL PMP by January 1, 2021. In July of 2021, the Joint Committee on Administrative Rules allowed for fines to be assessed beginning January 1, 2022, if a facility's EHR or electronic medication administration record (eMAR) is not connected to the interface. Civil Monetary Penalties (CMPs) could be levied at \$50 per user per month for willful noncompliance.

All EHRs must be connected to the program via *PMPnow* or another approved connection point. If prescribers cannot or do not access your facility's EHR, you will need to reach out to Illinois PMP to have your system placed in an "On Hold" status and be connected via another approved pathway.



Initial Contact

- ✓ Reach out to Jacqueline.DeNardo@illinois.gov and/or DHS.PMP@illinois.gov
- ✓ In your email subject line, put "Facility Name – Connecting to ILPMP"
- ✓ Answer the following questions in the body of the email:
 - Do you use an electronic health record?
 - What electronic health record do you use?
 - Do your providers, such as MD, PA, NP, dentists, etc. use the electronic health record?



Forms

- ✓ Two forms will be sent to the contact at the facility or organization:
 - A facility template, which includes information regarding the facility requesting connection. Multi-facility organizations can send one (1) template with all facilities listed.
 - A provider template, to list all active providers with DEA licenses who come to the facility to see residents, eg, physicians, NPs, PAs, dentists, podiatrists, optometrists, etc. If there are multiple facilities, there should be separate provider lists.



Submission

- ✓ Once the forms are completed, they should be sent to jacqueline.denardo@illinois.gov
- ✓ Upon receipt, the provided information is reviewed



Follow-up

- ✓ A PMP technical partner will be added to the email thread
- ✓ The provider template will be sent back, flagged with any providers without ILPMP accounts
- ✓ Flagged providers will be advised that they need to register for an ILPMP account at: <https://www.ilpmp.org/CDC/registration.php>



Activation

- ✓ The PMP technical partner will send the facility contact an email with activation credentials:
 - Facility ID
 - Username
 - Password
- ✓ Facilities should enter the credentials into the appropriate portion of the EHR software to connect



Prescriber usage

- ✓ Facilities should work with prescribers to utilize the system and move providers into 'Live' status

For more information about Illinois PMP requirements for long-term care, consult these [quick links](#) or click [here](#) to view an educational seminar.

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