

CLIENT FACILITY REQUEST FOR COVID-19 VACCINATION CLINIC

Instructions:

- 1) Fill in the information requested in the boxes below
- 2) Fax or email to pharmacy

FACILITY/COMMUNITY INFORMATION	FACILITY CONTACT INFORMATION
Facility/Community Name:	Name:
Corporate Group (if any):	Title:
Street Address:	Phone:
City: State: ZIP:	Email:
VACCINE RECIPIENT INFORMATION	
# Patients/Residents to Be Vaccinated:	# of Staff to Be Vaccinated:
1st Dose: 2nd Dose*:	1st Dose: 2nd Dose*:
3 rd Dose*:	3 rd Dose*:
Total # Doses Needed:	
Is a Specific Product Needed:*	☐ Pfizer ☐ Moderna ☐ Janssen/J&J
Is a Specific Product Needed:*	☐ Pfizer ☐ Moderna ☐ Janssen/J&J
Is a Specific Product Needed:*	☐ Pfizer ☐ Moderna ☐ Janssen/J&J
* Product choice subject to availability. If 2 nd or 3 rd doses are requested, indicate which product was given for previous doses.	

Fax this form to: (800) 447-7167 or Email: vaccination@forumpharmacy.com

What happens now?

- Download clinic materials at: https://www.forumpharmacy.com/facility-portal/#covid-19-clinic-info
- Review our COVID-19 Vaccine Clinic Quick Guide for detailed next steps & an FAQ
- Follow the instructions to start preparing for your clinic!

Forum's Clinical Team will reach out to the contact listed above to schedule a clinic

- A completed Vaccine Roster must be received before a date can be set for your clinic
- Although we will do everything possible to accommodate requests in a timely manner, vaccine supply is limited; it may be as much as 3 – 4 weeks before a clinic can be conducted

FA5